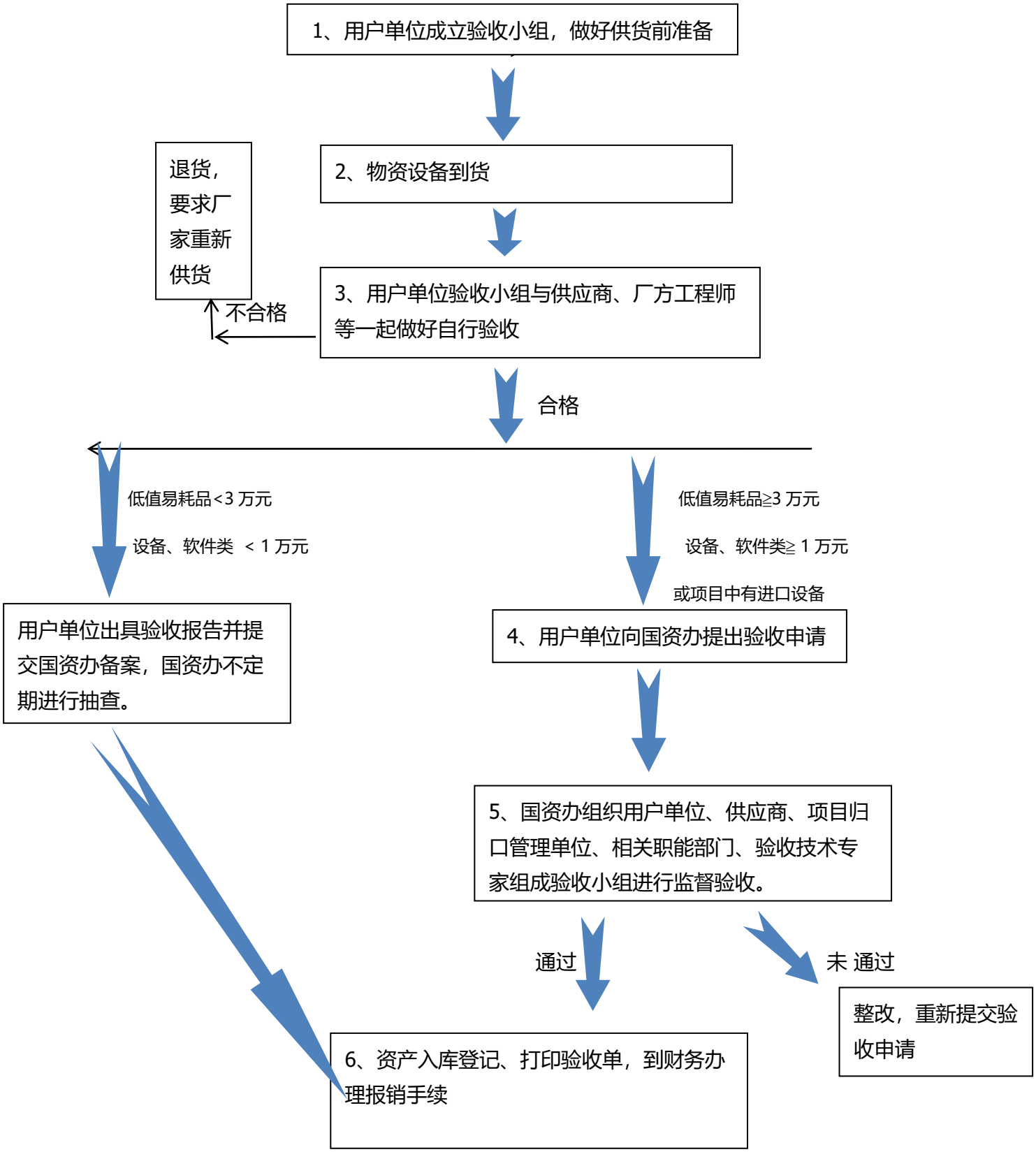湖北文理学院物资设备验收流程图